



## Alcohol / Licensing Information Form

File No.:	Computer URN:	Minute No.:
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To be completed for any alcohol related incident or for information on any licensed premises. When attending an incident please use the reverse of this form to record as much detail as operationally possible. This form to be submitted to the Licensing Unit as soon as possible. **Nominal and / or intelligence MUST be submitted via Source and Covert Intelligence System (CIS).**

- Licensing objective:**
- The prevention of crime and disorder;
  - Public safety;
  - The prevention of public nuisance; and
  - The protection of children from harm.

<b>Report type:</b> <input type="checkbox"/> Visit <input checked="" type="checkbox"/> Incident <input type="checkbox"/> Other	Date: 31.10.14 Time: 23.20
OIS Ref.:	Crime No.: CR/119158/14
<b>Name of premises (where applicable):</b> Hop N Grapes	
Address: LOWER UNION LANE TORQUAY	

**Brief summary / action taken:**

Designated Premises Supervisor (DPS) on the premises?  Yes  No

Name of DPS (or person in charge if no DPS):

Helpful  Unhelpful  Obstructive Other:

Police called to male who had been knocked unconscious outside pub. On arrival injured male was in ambulance. Brief enquiries were made at the pub where door supervisor stated that the incident had occurred outside and that his "back must have been turned" at the time of the offence. He stated he did not know the offender.

Witness stated that he and his friend, the victim had been in the pub with the offender and all had been fine, however once outside the offender punched the victim causing injury.

The offender left prior to police arrival. Victim and witness were drunk but not intoxicated.

Submitted by: Name: Vicky PARKIN	Force No.: 12733
Signed: Vicky PARKIN	Date: 05.11.14 Time: 08.00

**Officers present at inspection:**

PC 2733 PARKIN  
PC 1797 COE

## Licensed Premises Visit Checklist

Any information from these checks to be included in 'Brief summary' overleaf.

### Administration:

1. Premises Licence (summary displayed)?  Yes  No  
(It should be displayed in the public area)
2. Premises Licence (complete) produced to officers?  Yes  No  
(A constable can request to see full licence)

### Crime and Disorder:

1. Any violence inside / outside premises?  Yes  No
2. Any public order inside / outside premises?  Yes  No
3. Any evidence of drugs found inside / outside premises?  Yes  No
4. Any drinks promotions in operation at time of visit?  Yes  No
5. Any evidence of excessive drunkenness?  Yes  No

### Public Safety:

1. CCTV on premises?  Yes  No  
Incident captured?  Yes  No  
Image quality?  Good  Poor  Other:  
Working at time of visit?  Yes  No  
Staff able to download?  Yes  No
2. Door staff on duty?  Yes  No If Yes, number:  
SIA licensed?  Yes  No  
Licence displayed?  Yes  No
3. Do the premises look overcrowded?  Yes  No
4. Method of checking the customer numbers:
5. Radio system in use?  Yes  No
6. Tables / glasses kept tidy?  Yes  No
7. Any smoking inside premises?  Yes  No

### Public Nuisance:

1. Any noise or nuisance outside of premises?  Yes  No
2. Any smokers standing outside of premises?  Yes  No
3. Any excessive litter / debris outside of premises?  Yes  No

### Protection of Children:

1. Any underage offences detected on the premises?  Yes  No
2. What proof of age policy is operated in the premises?
3. How is this publicised?
4. Do staff appear trained in proof of age?  Yes  No

### Any other information: